

KENTUCKY BOARD OF EMBALMERS AND FUNERAL DIRECTORS

March 13-14, 2017

A regular meeting of the Kentucky Board of Embalmers and Funeral Directors was held at the Crowne Plaza in Louisville, Kentucky on March 14, 2017.

MEMBERS PRESENT

Danny L. Percell
Morris Coffey
Sonny Meyer
Woodford R. Porter, Jr
John Evans

OTHERS PRESENT

Kathleen Schell, Attorney
Dale Powell, State Inspector
Kanetha Dorsey, Executive Director
Sara Sparks, Clerk

Monday, March 13, 2017

At 9:00 A.M. Oral Embalming and the Funeral Director exams were given. At 1:00 P.M Laws exams were given.

Tuesday, March 14, 2017

Chairman Percell called the meeting to order at 9:00 A.M. in the Grant Room. Mr. Meyer and Mr. Powell called roll for the Written Embalmer exam in the Jefferson Room.

A motion was made by Mr. Porter to approve the February minutes with corrections. Mr. Coffey seconded the motion, was carried 5-0.

DALE POWELL'S REPORT

Mr. Powell submitted his report to the Board. A motion was made by Mr. Coffey to approve the Inspector's report with corrections. Mr. Evans seconded the motion, it carried 5-0.

Don Catchen & Son Funeral Home: Mr. Powell reported that Don Catchen Funeral Home and C & C Mortuary Service is currently out of the same building in Elsmere, KY. Mr. Porter motioned to send a letter to summons Mr. Catchen to the April meeting to discuss the situation, Mr. Evans seconded and it carried 5-0.

Cremation Society of Paducah: Advised Milner-Orr Funeral Home per 201 KAR 15:080 Section One, a complaint needs to be submitted to the Board office in a written, signed letter.

LEGAL

Elliott Mortuary: Pre-hearing on April 10, 2017.

David Owen: Mr. Porter motioned to table the issue. Mr. Coffey seconded the motion and it carried 5-0.

DISCUSSION

Budget Committee: Thomas Clark and Alex Kelley met with the Board to discuss the issue of the budget.

Mid-America Mortuary School: Mitch Mitchell and Gary Bridgewater met with the Board to discuss the new Bachelor of Science program.

Majid Bilal: Phil Moloney, attorney, Atif Saeed, and Ibrahim Bakoush all from Majid Bilal are present to discuss whether or not the mosque can have a facility to prepare dead human bodies. The facility is on Russell Cave Rd in Lexington, KY next to Fender Funeral Home. The group received a certificate of zoning compliance and of occupancy, issued 12/13/2016, but the group did not realize they needed to check with KBEFD. They want to be able to use the prep room to prepare bodies, wash bodies, and shroud bodies, prior to transport to the mosque or cemetery for prayer service and burial. A funeral home would be used to transport from the place of death to the prep area and then to the location of the final disposition. Fender Funeral Directors prepared a letter confirming the working relationship. The group expressed the need for a private room to be able to prepare their bodies and for their families to be more comfortable. Chairman Percell explains how the law reads regarding licensed individual preparing bodies and regards to public safety. He advised that they should be able to ask which ever funeral home they decide to use to remove the other bodies and ask for privacy in the prep room. The group was given 201 KAR 15:110 Funeral Establishment Criteria as an outline to follow if decided to open their own establishment.

COMPLAINTS

Letcher Funeral Home: The manager of the establishment will be summoned to the April Board meeting to speak about the complaint regarding death certificates.

ESTABLISHMENT

Barnett-Strother Funeral Home, Slaughters-Hanson Chapel: Richard Clark and Thomas Hemmerle, Jr came before the Board to get a new visitation and ceremonial establishment in Slaughters, KY approved upon inspection. Chairman Percell advised Mr. Clark and Mr. Hemmerle that the signage of the funeral home needs to remained covered until the facility had passed inspection. Mr. Meyer motioned for the license to be approved Mr. Coffey seconded motion, it carried 5-0.

APPRENTICES

John Morris: Appeared before the Board with his supervisor, Nathan Morris, from Haley-McGinnis Funeral Home and Crematory in Owensboro, KY. He is applying for an Embalmer apprenticeship. Mr. Porter motioned for the apprenticeship be approved, Mr. Evans seconded the motion, and it carried 5-0.

Mark Logan: Appeared before the Board with his supervisor, Bruce, from Hinton-Turner Funeral Home in Paris, KY. He is applying for a Funeral Director apprenticeship. Mr. Porter motioned for the apprenticeship be approved, Mr. Coffey seconded the motion, and it carried 5-0.

Devon Carlisle: Appeared before the Board with her supervisor, John Proffitt, from Herman Meyer and Son, INC in Louisville, KY. She is applying for a Funeral Director and Embalmer apprenticeship. Mr. Porter motioned for the apprenticeship be approved, Mr. Evans seconded the motion and it carried 5-0.

APPRENTICE COMMITTEE

Steve Miller: Meeting with the committee to discuss why he did not submit a letter regarding the apprentice leaving Cloverport Funeral Home. Mr. Porter recommended that the supervisor given an Agreed Order with a fee attached. Mr. Meyer motioned for the recommendation be approved, Mr. Coffey seconded and it carried 5-0.

C.E. PROGRAMS APPROVED

- Funeral Directors Association of the Fall Cities
 - Legislative and State Convention Update
- Matthews International
 - Navigating through Conflict
 - Setting and Reaching Goals
 - I'll Remember You
 - Thriving in Today's Changing Marketplace
- FDAK
 - District Meetings
 - Funeral Ethics & Service Model Pricing
- International Order of the Golden Rule
 - 2017 Annual Conference & Supplier Showcase
- CANA
 - Online Crematory Operations Certification Program
- KAMS
 - Spring Business Meeting
 - The Chemistry of Embalming's
 - Delaying Embalming Challenges
- Newcomer Funeral Service Group
 - Jaundice-Three Solutions to an Often Perceived Difficult Dilemma
- NFDA
 - Cremation Certification Program (September 19, 2017)
 - 2017 Annual All-Staff Training with the FTC Funeral Rule Coordinator
 - Cremation Certification Program (June 8, 2017)
 - Cremation Certification Program (May 18, 2017)
 - Business Bullpen
 - Are you Really Ready to Grow? Three Simple Ingredients to Position Your Business for Growth
 - Arranger Training (March 23, 2017)
 - Cremation Certification Program (August 2, 2017)
 - Cremation Certification Program (June 28, 2017)

APPLICANTS WHO PASS THE FUNERAL DIRECTORS EXAM OF MARCH 2017:

Travis Brown, Lexington; Trista Brown, Danville; Rayla Castle, Lexington; James Gibson, Somerset; Robert Grevious, Louisville; Cecil Johnson, Paris; Brandt Justice, Pikeville; Selena Maggard, Harlan; George Miller, Louisville; Ann Carol Moraja, Lebanon; John Morris, Owensboro; Joshua Parton, Ludlow, Jennifer Rafferty, Earlington; Marc Ray, Owensboro; Allyse Roberts, Louisville; Shelba Sharp, Louisville; Brittany Shea, Louisville; Wendy Stewart, Paducah; Isaac Williams, Danville; Sherry Young, Lancaster
Reciprocal: LaToya Henderson, Ohio

APPLICANTS WHO PASS THE EMBALMERS EXAM OF MARCH 2017:

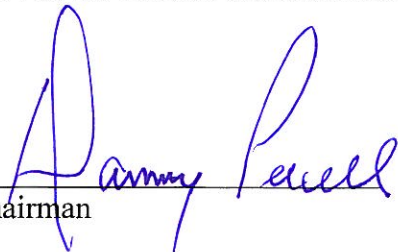
Travis Brown, Lexington; Trista Brown, Danville; Rayla Castle, Lexington; John Combs, Erlanger; Jody Fleming, Central City; James Gibson, Somerset; Brandt Justice, Pikeville; Selena Maggard, Harlan; Ann Carol Moraja, Lebanon; Jennifer Rafferty, Earlington; Allyse Roberts, Louisville; Shelba Sharp, Louisville; Brittany Shea, Louisville; Billy Taylor, Inez; Leah Tomblinson, Henderson; Brandon Weller, Danville
Reciprocal: LaToya Henderson, Ohio

DISCUSSIONS

The changes made to the “green sheet” that the apprentices sign at the start of the apprenticeship is approved by the Board.

Mr. Porter motioned and Mr. Meyer seconded to go into Executive Session regarding Board Procedure. Returned back into regular session at 5:22 P.M. The Board made two changes to the Policy Manual. The first is anytime that an individual is summons to a Board meeting, the letter must be sent as certified mail. An invitation to a Board meeting will be sent regular mail. The second change is when a complaint comes into the office, the complaint first needs to be sent to the attorney and the chairman. Secondly a notification will be sent to the inspector and each board member that is a pending complaint. The notification needs to read, “A complaint was received today regarding ...”. If no response regarding what to do with the complaint from Chairman Percell within 24 hours, you must give him a courtesy call as a reminder.

Chairman Percell adjourned the meeting at 5:40 P.M. The next Board meeting will be April, 2017 at the Crowne Plaza in Louisville, KY.


Chairman


Clerk